

# November 2019

# **Key Compliance Dates**

#### Friday, Nov. 1

Semiweekly depositors deposit FICA and withheld income tax on wages paid on Oct. 26-29.

#### Wednesday, Nov. 6

Semiweekly depositors deposit FICA and withheld income tax on wages paid on Oct. 30-Nov. 1.

#### Friday, Nov. 8

Semiweekly depositors deposit FICA and withheld income tax on wages paid on Nov. 2-5.

#### Tuesday, Nov. 12

File Form 941 for the third quarter of 2019 if tax for the quarter was deposited in full and on time.

Tipped employees who received \$20 or more in tips during October report them to the employer on Form 4070.

#### Thursday, Nov. 14

Semiweekly depositors deposit FICA and withheld income tax on wages paid on Nov. 6-8.

### Friday, Nov. 15

Monthly depositors deposit FICA and withheld income tax for October.

Semiweekly depositors deposit FICA and withheld income tax on wages paid on Nov. 9-12.

#### Wednesday, Nov. 20

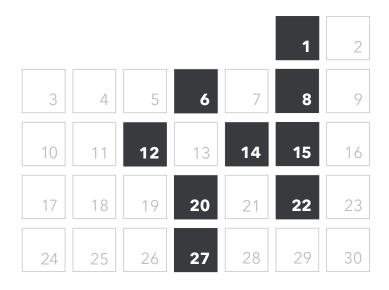
Semiweekly depositors deposit FICA and withheld income tax on wages paid on Nov. 13-15.

#### Friday, Nov. 22

Semiweekly depositors deposit FICA and withheld income tax on wages paid on Nov. 16-19.

## Wednesday, Nov. 27

Semiweekly depositors deposit FICA and withheld income tax on wages paid on Nov. 20-22.



# **To-Do List**

- ☐ Remind individual clients whose withholding status will change in 2020 to submit new W-4 forms to their employers.
- ☐ Remind individual clients who may have underpaid estimated taxes to increase withholding from salary and wages to make up for shortfall.
- ☐ Renew PTIN.
- $\square$  Register online to use IRS e-services.
- ☐ Set up tax preparation software and test e-filing.

  Download IRS e-file logo and order IRS e-file

  marketing materials. See the <u>EFTPS Tool Kit</u>.